



## RIVER VALLEY RANCH

### Trash and Recycling Service Hold Request Form

#### Customer Information

Customer Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Block and Lot: \_\_\_\_\_

Type of Service Hold Requested:

- Deferred       Vacation       For Sale  
 Seasonal       Unoccupied

Dates of No Service: From: \_\_\_\_\_ To: \_\_\_\_\_

*You must submit Service Hold requests at least seven days prior to the first day you will not require service.*

\_\_\_\_\_  
*Owner/Lease Tenant Signature*

\_\_\_\_\_  
*Date*

#### Staff Procedure

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Received by RVRMA Finance Department: \_\_\_\_\_ Date: \_\_\_\_\_

Delivered to Service Provider: \_\_\_\_\_ Date: \_\_\_\_\_

Confirmation E-mail Sent by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: